

CITY OF MILFORD  
REGULAR MEETING  
AUGUST 2, 2011  
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 2<sup>nd</sup> day of August 2011 at 7:30 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Rick Fortune, Dan Kral; Attorney Robert Blevens; Chief of Police Forrest Siebken; Maintenance Supt. Mark Frey and City Clerk Jeanne Hoggins. Absent: Council member Jeff Heckman. Also present: Elaine Plessel, Doris Kunzie, John Ahl, Terry Buchli, Donna Havener, Leah Oswald, Marcy Hostetler, Nancy McGill, Brad Freeman and John Melena.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**CALL TO ORDER:** Mayor Bruha called the meeting to order at 7:30 pm.

**MINUTES:** A motion was made by Fortune and seconded by Kral to approve the minutes of the July 5, 2011 meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman absent. Motion carried.

A motion was made by Fortune and seconded by Kral to approve the minutes of the July 25, 2011 meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman absent. Motion carried.

Mayor Bruha publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

**PAYMENT OF BILLS:** A motion was made by Kral and seconded by Fortune that the following bills in the amount of \$62,918.40; Bond Interest in the amount of \$2,092.50 and payroll in the amount of \$36,678.18 approved by the Auditing Committee be approved for payment. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman absent. Motion carried.

**SALARIES:**

51775	Mark Frey	1,457.65
51776	Forrest K Siebken	1,332.71

51777	Mavis Lynn Ferris	61.56
51778	Jeanne M. Hoggins	1,316.47
51779	Gary Lee TeSelle	867.05
51780	Robert L Hull	1191.31
51781	Beverly J Wehrs	472.73
51782	David R. Dahle	1089.18
51783	George A. Matzen	686.42
51784	Tracy L. Yeackley	752.08
51785	David Tell Jensen	301.50
51786	Larisa M Roth	214.32
51787	Megan Ashley Kremer	755.15
51788	Benjamin L. Rediger	836.73
51789	Shannon R Horsley	198.34
51790	Craig Corder	1224.84
51791	Shawna Fredericksen	200.03
51792	Jessica Young	558.96
51793	Josiah G Jensen	270.55
51794	Aaron Hostetler	82.09
51795	Jason Meyer	1142.15
51796	Melissa Kepler	287.13
51797	Dylan C Tegtmeier	433.29
51798	Caleb D Dahle	360.19
51799	Trevor J Hartgerink	257.24
51800	Kyle A Hoggins	270.20
51801	Rebecca R Anderson	239.62
51802	Kirk G Fredericksen	246.75
51803	Tiffany J Blair	244.54
51804	Sean R Stahly	169.30
51805	Allison T Spath	116.28
51816	Mark Frey	1457.65
51817	Forrest K Siebken	1332.71
51818	Mavis Lynn Ferris	75.24
51819	Jeanne M Hoggins	1316.47
51820	Gary Lee TeSelle	968.60
51821	Robert L Hull	1044.08
51822	Beverly J Wehrs	584.10
51823	David R Dahle	1082.82
51824	George A. Matzen	664.43
51825	Tracy L Yeackley	752.09
51826	David Tell Jensen	325.11
51827	Keaton Brent Schweitzer	108.98

51828	Larisa M Roth	415.44
51829	Megan Ashley Kremer	791.01
51830	Benjamin L Rediger	847.07
51831	Shannon R Horsley	150.89
51832	Craig A Corder	1357.50
51833	Shawna M Fredericksen	399.54
51834	Jessica M Young	592.61
51835	Josiah G. Jensen	185.02
51836	Aaron M Hostetler	145.35
51837	Jason D Meyer	927.82
51838	Melissa A Kepler	259.98
51839	Dylan C Tegtmeier	258.51
51840	Caleb D Dahle	369.84
51841	Trevor J Hartgerink	208.64
51842	Kyle A Hoggins	304.40
51843	Rebecca R Anderson	274.88
51844	Kirk G Fredericksen	473.27
51845	Tiffany Blair	224.03
51846	Sean R Stahly	121.42
51847	Allison T Spath	267.53
51850	Ricky Gene Fortune	141.52
51851	Dean Alan Bruha	188.70
51852	Jeffrey M Baker	141.52
51853	Jeff Lee Heckman	141.52
51854	Dan V Kral	141.52
<b>GENERAL FUND:</b>		
51574	Allied Insurance – Secretary Bond (Yeackley)	225.00
51727	Jim Belina – WA/SW Deposit Refund	44.11
51728	Justin Colbert – WA/SW Deposit Refund	25.10
51729	Adam Kapke – WA/SW Deposit Refund	3.30
51730	Russell Price –WA/SW Deposit Refund	62.74
51731	US Postmaster – Utility Billing Postage	179.14
51732	All Pro Landscaping – Sprinklers	415.96
51733	Ameritas Group – Dental & Vision	897.00
51734	Aramark – Pants & Rags	521.66
51735	Assured Fire Protection – Service Fire Extinguishers	289.00
51736	Black Hills Utility – Service for June	218.29
51737	Concrete Works – Street Work	1955.25
51738	Culligan – Drinking & Soft Water	43.40
51739	Diode Communications – Service for June	55.22
51740	Eakes Office – Copier Contract, PO Books, Calendars	260.04

51741	Earl Carter Lumber – Roller, Service Call	79.00
51742	Farmers Coop – Gas/Diesel for June, Tire Repair	793.78
51743	G&P Development – Trash from Tournament	54.97
51744	Great Plains-One Call – Locate Requests	31.13
51745	Hawkins – Stabilizer, Hydrochloric Acid, Alkali	3056.06
51746	Helmink Printing – Ticket Books	493.00
51747	John Deere Financial – Bolts, Washers, Nuts	125.05
51748	Milford A/C & Appliance – Connect Ice Maker	136.37
51749	Milford Flowers & Gifts – Memorial Day Flowers	185.00
51750	Milford Supermarket – Potato Bake	112.74
51751	Milford Volunteer Fire Dept – EMS Conf, Meals, Mile	1412.91
51752	Mrs. Wayne Roth – Cake	18.00
51753	NE Fire Chiefs Assoc – Dues	20.00
51754	NE Motor Parts – Air & Oil Filters, Nuts, Bolts	316.40
51755	NE Public Health – Coliform Test	32.00
51756	NPPD – Service for June	6858.68
51757	NSVFA – Membership Dues	720.00
51758	NWEA – Operators Conf	110.00
51759	Pizza Kitchen – Catered Meal	74.50
51760	Rediger Chev – Oil Changes	59.10
51761	Roxanne Roth – Cleaning Services	75.00
51762	Sam’s Club – Pool Candy & Cleaning Supplies	631.90
51763	SPPD – Wells 1 & 2	561.54
51764	Seward Co Independent – Notices, Minutes, Ads	403.09
51765	Seward Electronics – Plugs, Cable	17.90
51766	Sunrise Country Manor – June Meals	807.50
51767	The Garbage Co – Service for June	135.00
51768	Uribe Refuse Service – Garbage Pickup	37.00
51769	Verizon Wireless – Cell Phones	92.42
51770	Verizon Wireless – Cell Bill	102.71
51771	Wayne Stohlmann – Conference, hotel	272.00
51772	Wergins Lawn Service – Fertilize Sr Center & B St	225.00
51773	Windstream – Service for June	716.01
51774	American Building Inspectors – May & June Fee	200.00
51806	Ameritas Group – Pension, Pension X	1560.95
51807	Union Bank – H.S.A	575.00
51808	AFLAC – Cancer, Acc, Dis, Suppl	463.96
51809	Coventry – Health Insurance	5785.57
51810	Fort Dearborn – Life Insurance	113.52
51811	Mutual of Omaha – Disability	30.24
51812	Shell Fleet Plus – Car Gas	32.34

51813	Shell Fleet Plus – Fuel Expense June	751.27
51814	Kim Hovendick – Swimming Lesson Refund	60.00
51815	Shell Fleet Plus – Fuel Expense for June	217.82
51848	Ameritas Group – Pension	1560.95
51849	Union Bank – H.S.A.	1911.00
51857	LaDonna Wulf – Mileage	160.00
51859	Adamson Industries – Speaker, Beam	279.85
51860	American Building Inspectors – Inspections	460.00
51861	AmericInn – Rooms for NEMSA	1370.88
51862	Atco International – Lib 600	900.00
51863	Baker & Taylor – Books	98.92
51864	Blevens Law Office – Legal Service for June	350.00
51865	Bob’s Automotive – 2-16 Volt Generator Batteries	540.00
51866	Card Service Center – Garmin, Fuel to NEMSA	457.12
51867	City of Milford(Petty Cash) – Postage, Kleenex	44.55
51868	Colin Electric – Repair Motor @ Sewer Plant	2979.78
51869	Concrete Works – Street Repair	9144.00
51870	Culligan Water – Drinking Water	15.65
51871	EMP – Electrodes, Cot Sheets	361.64
51872	Gale – Books	74.74
51873	George Matzen – Slide Scanner, Chair, Supplies	460.80
51874	Great American Leasing Corp – Meter Rental	80.00
51875	Heiman – Boot, Rubber	447.90
51876	Ikon – Meter Rent 7/4-8/3/11	349.17
51877	Insurenebraska – Secretary/Treasurer Bond	200.00
51878	JR Welding – Repair Handle Fire Truck	30.00
51879	Mark Frey – Mileage for Sewer Meeting	124.32
51880	Matheson – Oxygen	42.95
51881	Midwest Heating & Air – Service 3 A/C, Labor	99.00
51882	Milford Community Chamber – ½ Community Cleanup	277.88
51883	Milford Plumbing – Labor, Copper	47.00
51884	Milford School Dist – Parking Fines	40.00
51885	Moore Wallace – UCC	58.32
51886	NE Dept of Agri – Animal Shelter Lic Renew	150.00
51887	NE Motor Parts – Batteries	9.18
51888	NE Truck & Equip – Repair Truck #40	153.87
51889	Oliva Audio Visual – Hard Drive Case	26.80
51890	OMB Guns – Ammunition	289.99
51891	Poolmart – Test Kit, Freight	108.76
51892	Reimers Kaufman – Marble Dust ½ Pallet	196.50
51893	Roxanne Roth – Cleaning Service	50.00

51894	Servi-Tech – Wastewater Analysis Package	55.45
51895	SPPD – Wells 1 & 2	588.70
51896	Stutzman Digging – Water Service	1260.00
51897	Union Bank – Gary TeSelle Acct, Medicare part D	431.50
51898	Verizon Wireless – Well Control Monitor	43.05
51899	Walmart – SD Card, Office Supp	107.27
51900	Windstream – Sewer Plant, Sr Center, Fire Dept Phones	230.68

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES:** Written reports received were Milford Housing Authority minutes for July 14, 2011; Milford Aging Services Commission minutes for July 26, 2011; Police Dept. activity report for July 2011; Milford Fire and Rescue NARSIS report for July 2011. Baker – the park is progressing with the installation of the new play equipment. The Sr. Center has completed its first newsletter “Milford Mailer” providing information on upcoming events such as a Bar-B-Q scheduled for August 11<sup>th</sup> at 5:30 pm. The Friends of the Sr. Center are sponsoring the entertainment: J.T. Worthington a 16 year old magician from Aurora.

**COMMUNICATIONS:** \*Sales tax received for the month of May 2011 in the amount of \$14,239.37. \*Thank you received from the 2011 VBS Committee for the use of the Webermeier Community Room.

**UNFINISHED BUSINESS:**

**2011-2012 Budget Review:** Mayor Bruha explained the budget process to the public in attendance. Council member Kral handed out a summary of the July 25 budget meeting and reviewed the same. Council member Baker also handed out a spreadsheet of past and proposed budget information. Questions that were presented during the review of the document: Streets – did we budget enough on the utility line item? Police – S.C.C. contract may need to be reviewed due to time spent patrolling. Fire – E911 center may speed up the narrow band change sooner than anticipated and Baker asked if what they had budgeted to replace the radios was enough? Police – anticipated date to purchase a new vehicle. Do we need to budget money back into the sinking fund? Baker changed a few numbers in the Park and Sr. Center Depts. After reviewing the figures and information presented Fortune recommended presenting the numbers to the Accountant to see where we are.

**Employee Health Insurance:** Mayor Bruha reviewed the changes in premiums after a rate relief was given to the City by Coventry Health Insurance and also a reduction in premiums after researching a change of dental and vision policy. A motion was made by Kral and seconded by Fortune to pay 100% of the premium for health, dental and vision policies. Baker asked for clarification if the city was going to put any money into the

employees HSA accounts. No additional money would go into the account from the City just 100% of premium will be paid. Roll call vote: Kral yes, Fortune yes, Baker no, Heckman absent. Motion carried.

**Salaries 2011-2012 Fiscal Year:** Bruha presented a spreadsheet showing salary increases at 1% and 2%. At 1% the increase would be \$4100.00. Kral – this item is directly related to the last item regarding compensation. He feels that it is more important to pay health care premiums, as up to present day they haven't been taxed. The next two years could show some changes in tax laws regarding benefits. With all the areas that have been addressed within the budget; a steady flow of revenue over the last couple years except for the loss of State Aid, increasing expenses, the questions is: can we afford to do 100% of health insurance premium and a pay raise? Baker – we just reduced the expenses \$2200.00 by not funding the HSA accounts for each employee. You more or less gave them catastrophic coverage. Taking \$2200.00 away from the employee and not giving them a pay increase is not appropriate. Kral showed a comparison of health insurance coverage from last year and the current plan. This comparison showed a larger out of pocket expense for the employee than with the old policy. The process of changing to the HSA plan last year was discussed along with the decrease of premium and funding of the employees HSA account. Baker noted some kind of increase should be considered. The cost of living/consumer price index is currently at 3.6% over last year. Fortune commented that an increase should be given because it is just the right thing to do. A motion was made by Fortune and seconded by Kral to approve a 2% pay increase. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman absent. Motion carried.

#### **NEW BUSINESS:**

**Webermeier Scholarships – Initial Order:** Mayor Bruha presented 24 Webermeier Scholarships each receiving \$375.00. A motion was made by Kral and seconded by Baker to approve 24 scholarships in the amount of \$375.00 each for the first semester of the 2011-2012 school year. Roll call vote: Kral yes, Baker yes, Fortune yes, Heckman absent. Motion carried.

**Award Sr. Center meal bid:** Baker reported that one bid had been submitted from Sunrise Country Manor at \$5.25 per meal. A committee will be formed to explore other options. The Milford Aging Services Committee accepted the bid with the understanding that additional fund raising will need to take place. The Board agreed to raise the meal cost to \$4.50 and use the .57 provided by USDA. This will leave a .18 per meal difference. A motion was made by Baker and seconded by Fortune to approve the bid of \$5.25 per meal from Sunrise County Manor. Roll call vote: Baker yes, Fortune yes, Heckman absent, Kral yes. Motion carried.

**Approve Rural Fire Contract:** Blevens explained to the group how the Rural Fire Contract is funded and what the funds can be used for. This year Milford' annual contract amount will be \$32,000.00 along with grant funds of approximately \$15,000.00. The grant funds can only be used for equipment. The Rural Fire Contract is renewed every 5 years and Milford is eligible as long as the City provides life insurance and workers comp insurance for the volunteers. A motion was made by Kral and seconded by Baker to authorize Mayor Bruha to sign the Rural Fire Contract. Roll call vote: Kral yes, Baker yes, Fortune yes, Heckman absent. Motion carried.

**Hire part-time maintenance employee and set wage:** A motion was made by Fortune and seconded by Baker to approve hiring Stacey Sheehan as part-time maintenance employee at \$7.25 per hour. Roll call vote: Fortune yes, Baker yes, Heckman absent, Kral yes. Motion carried.

**ADJOURNMENT:** A motion was made by Fortune and seconded by Kral to adjourn the meeting. Roll call vote: Fortune yes, Kral yes, Baker yes Heckman absent. Motion carried and meeting adjourned at 8:40 pm.

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Jeanne Hoggins, City Clerk

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Dean A. Bruha, Mayor

#### CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 2, 2011 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

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Jeanne Hoggins, City Clerk